

# Willow

Contemporary American Cuisine

## Request for Reservation\*

I, \_\_\_\_\_ wish to make a reservation at Willow Restaurant for \_\_\_\_\_ people on the following date: \_\_\_\_\_ at \_\_\_\_\_ pm.

I have been made aware of the following information:

\*Dinner is a three-course price fix menu of \$60.00 per person. This price does not include tax, gratuity, beverages or corkage fee. An 18% gratuity will be added to parties of 6 or more.

\*A *non-refundable deposit of \$30.00 per person is required to reserve a table at Willow* and will go towards the final bill at date of event. ***This deposit is non-refundable and non-transferable.*** A valid credit card is needed for this deposit.

\*Please be on time to your reservation as a two-hour time slot is given for each reservation. Willow Restaurant reserves the right to inform you of another party coming in. Reservations that are more than 20 minutes late will forfeit their deposit and reservation time slot.

\*In regards to confirmations, the final number of guests must be confirmed no less than 14 days prior to the reservation date. Failure to confirm and/or show for reservation will result in a charge of \$60.00 per person. For example:

\*If you fail to confirm 14 business days prior to your reservation date you will be charged \$60.00/person

\*If, for example, you confirm a reservation for 10 people and only 6 people show up you will be charged \$60.00 for each of the 4 no-shows.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

Phone # \_\_\_\_\_ am \_\_\_\_\_ pm

Visa/MC/AmEx \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_

**Please Fax or Email back with attn to: Cornell Graduation 607-272-6430 (fax) [mark@willowithaca.com](mailto:mark@willowithaca.com)  
Or Mail to the address below.**

\*If your requested reservation time and space is available Willow will process your credit card for your deposit. Once Willow receives your signed reservation sheet and your deposit is processed you will receive a letter from Willow Restaurant confirming your reservation.

Thank you for choosing Willow Restaurant to celebrate your graduation.

[www.willowithaca.com](http://www.willowithaca.com)

202 East Falls Street, Ithaca NY

607.272.0656

...one block West of The Ithaca Falls...